



College of Education
Teacher Education Department

**GRADUATE CERTIFICATE:
Instructional Technology (ITEC)**

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Description:

The Instructional Technology Certificate is designed for professional educators, with particular focus on teachers and administrators in K-12 schools. The certificate is intended to attract individuals seeking to increase the use of technology in their classrooms; others who have been or will be assigned technology leadership roles in their building/school district; and, finally, students pursuing an educational master's degree program with the focus on technology.

The focus of the certificate program is effective use of technology in the learning process, a most important topic in today's educational community. Upon completion of this certificate, the educator will have been exposed to various technologies and their uses in the school setting, will be able to use the technological tools, and will be able to effectively infuse technology into the learning process.

Options:

1. Certificate alone (after completing a Bachelor's degree)
2. Certificate in conjunction with Master of Science Degree in Elementary or Secondary Education
or
3. Certificate alone (after completing a previous Master's program)

Please note that this certificate does not lead to initial teacher licensure or added endorsements.

Application Requirements:

All candidates are admitted based on the following criteria: 1) a valid teacher certificate; 2) an undergraduate GPA of 3.0 (on a 4.0 scale) or above; 3) completion of undergraduate deficiencies; 4) for international students, a minimum TOEFL score of 550 paper, 213 computer, or 79-80 internet based; or minimum IELTS score of 7. Two application forms are required: Graduate Application for Admission <http://www.unomaha.edu/graduate/prospective/applyforadmission.php>; and the Teacher Education Department Graduate Admission form <http://coe.unomaha.edu/ted/applicationprocess.php>.

Course Requirements:

15 Total Credit Hours *

Required course (3 hours):

TED 8430 "School Curriculum Planning"

Electives (12 hours):

Any other advisor-approved technology related graduate course.

Technology courses acceptable for certificate:

- TED 8540 Intro to Technology Tools for Learning
- TED 8550 Digital Multi-media in Learning
- TED 8560 Supporting Instructional Technology Environments
- TED 8570 Internet in the Learning Process
- TED 8580 Authoring Internet-based Educational Materials
- TED 8596 Teaching and Learning in Digital Environments
- TED 8600 Advanced Seminar in Educational Technology
- TED 8620 Advanced Support of Instructional Technology Environments
- TED 8770 Integrating Technology into Instructional Design
- EDAD8250 Technology for School Leaders

*A minimum of 9 hours must be current UNO credits.

TIMELINE
FOR STUDENTS COMPLETING A GRADUATE CERTIFICATE IN
Instructional Technology (ITEC)

✓ when completed	When	To Do
	Admission into the Graduate College	<ul style="list-style-type: none"> - Apply to be admitted to the Graduate certificate program http://www.unomaha.edu/graduate/prospective/applyforadmission.php - Discuss your sequence of courses with your advisor.
	Completion of 6-15 hours	<ul style="list-style-type: none"> - Complete both sides of the “Graduate Plan of Study” worksheet for this certificate (<i>form available in Kayser Hall 514 or online at http://coe.unomaha.edu/ted/graduatecertificates.php</i>) - Submit the plan to your advisor (<i>You may submit this to the Graduate Program Office Assistant in KH 514. The Office Assistant will pass this on for the required signatures.</i>)
	Beginning of your last semester/session	<ul style="list-style-type: none"> - Submit “Application Form for Graduate Certificate Award” (see yellow box “graduation” online at: http://www.unomaha.edu/graduate/forms.php?t=r)
	After grades are posted	<ul style="list-style-type: none"> - Your certificate is awarded after all grades have been submitted for coursework being applied to this certificate. - Completion of your certificate will be posted to your transcript at this time. - Your certificate will be mailed to you.

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